

*Comptroller*

Document No. 16  
Change in Class. ☐  
☐ Re-class.  
Class. Change To: 15  
Auth: 24-9-78  
Date: 24-9-78 By [redacted]

9 November 1962

MEMORANDUM FOR THE RECORD

SUBJECT: Agency Personnel Ceilings for FY 1963 and FY 1964  
and Personnel and Budgetary Allocations to DD/R

1. A meeting was held in the Office of the DDCI on 8 November 1962 at 1500 hours. Present were, in addition to Gen. Carter: Mr. Kirkpatrick, Executive Director; Messrs. Bross, [redacted], and [redacted] from the Comptroller's Office; and Dr. Scoville and Col. Giller from DD/R (Dr. Scoville and Col. Giller arrived at 1530 hours for that part of the discussion concerning DD/R requirements).

2. The following issues were discussed and decisions made by the DDCI:

a. Personnel Ceilings

(1) The current and foreseeable personnel situation was summarized. The FY 1963 Congressional ceiling is [redacted] and the current on-duty strength as of 31 October 1962 is [redacted] [redacted] additional positions were authorized during the summer to permit recruiting of personnel for approved priority activities with the understanding that the Agency would be brought back to ceiling by 1 November 1962. Cuts proposed in the Comptroller's memorandum, subject: CIA Personnel Ceilings, would accomplish readjustments in the ceilings of all components (except the DD/R) and bring the over-all ceiling back to [redacted]

DECISION: These adjusted ceilings were approved and appear on Annex A.

(2) DD/R - It was recognized that the foregoing does not provide for the requirements of DD/R (discussed in paragraph c. below).

DECISION: DD/R requirements would be treated as an addition to the FY 1963 ceiling.

(3) When the FY 1964 budget was submitted, it was not known what reductions would be possible in manpower through the elimination of activities or otherwise. Accordingly, it was necessary to budget for all manpower requirements without allowance for possible reductions, and the budget provides a personnel ceiling of [ ] which permits an average employment of [ ]. A basic issue is whether to hold firm for this ceiling in negotiations with the Bureau of the Budget. Some possibilities for retrenchment and economies have been suggested in the [ ] Task Force Report and elsewhere. Offsetting these potentialities for retrenchment are definite requirements for additional positions (over the [ ] for NPIC, Communications, and DD/R which now aggregate [ ]). Accordingly, some headroom beyond the figure of [ ] is necessary even assuming that some retrenchment is possible in some areas.

DECISION: The figure of [ ] would be defended in discussions with the Bureau of the Budget as the FY 1964 ceiling of the Agency.

b. Funds

(1) The over-ceiling requirements of the Agency for FY 1963 and FY 1964 were discussed. These (including increased personnel costs resulting from the new Wage Bill) have been calculated as totaling [ ] for FY 1963 and [ ] for FY 1964. (See Annex B) There was some discussion of the practicability of reopening the FY 1964 budget to incorporate some of these items. Some of them can, of course, be obtained through reprogramming or as legitimate requirements

against the reserve. A separate application will, in any event, be made to the Bureau of the Budget to secure funds to meet the increased personnel costs in both FY 1963 and FY 1964. The fiscal requirements of the Agency will obviously be affected by any decision concerning TFW and some decision concerning an application to the reserve for additional funds for this activity must be made prior to 1 January 1963 as we will be running out of funds about that time if the current level of activity is maintained.

DECISION: It was decided to defer a decision on reopening the budget but present Mr. Amory with a full list of over-ceiling fund requirements at the meeting scheduled for November 14th.

c. DD/R

The requirements of DD/R are set forth in the memorandum from the DD/R to the DDCI (Annex C). Consideration of these requirements by the Financial Policy and Budget Committee was described. The Committee had proceeded on the assumption that for valid reasons a decision had been made to relocate ELINT activities within the DD/R and to establish a new Office of Research and Development. Recognizing that the increased efficiency resulting from this organizational decision involved, but presumably justified, a certain increase in the ceiling of the Agency, the Committee had been unable to establish any exact level of personnel or funds appropriate for either the research or the ELINT functions of DD/R but felt that over the long haul, something of the order of 100 positions for research and 50 additional positions for ELINT was not unreasonable. The Committee recommended specifically an initial allocation of 30 positions for ELINT and 30 positions for ORD (recognizing that 7 positions were already available to ORD and a few additional positions could

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be transferred from TSD. As regards OSA, the Committee recommended an additional authorization of 35 positions with provision for a review of DD/R requirements prior to 1 April 1963 (and also of the requirements of OEL and ORD as of that date). After further discussion it was the consensus of opinion that all of the requirements requested in the DD/R memorandum (Annex C) should be allowed as a matter of principle subject to phasing.

DECISION: The personnel and budgetary requirements of DD/R should be allowed as proposed in the DD/R memorandum of 26 September 1962, thereby bringing the personnel ceiling of DD/R to  Phasing of these personnel and fund requirements will be determined by the availability of room space and funds.

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